# Public Hearing Ordinance No. 466 Prohibiting Social Hosting

October 20, 2015

Public hearing called to order at 6:45 p.m. by President Manthei. Trustees present: Brown, Deal, Hennessey, Lautz, Leicht, and Schumacher. Also present: Sue Lynch, Coulee News Special Correspondent Tobias Mann, Police Chief Charles Ashbeck, Recreation Director Michelle Czerwan, Public Works Director Scott Halbrucker, Village Attorney Bryant Klos, and Village Administrator Teresa Schnitzler.

Ordinance No. 466, if adopted, will update Chapter XII of the Village Code of Ordinances to hold persons civilly responsible who host events or gatherings where persons under 21 years of age possess or consume alcohol regardless of whether the person hosting the event or gathering supplies the alcohol. Forfeitures for violation of the proposed Ordinance would be not less than \$1,000 nor more than \$5,000, together with costs of prosecution.

There were no citizens present to speak for or against the proposed Ordinance. Sue Lynch, Policy Consultant for Changing the Culture of Risky Drinking Behavior Coalition, spoke to the Board in support of and urged the Board to adopt the proposed Ordinance.

Motion by Trustee Leicht, seconded by Trustee Lautz to adjourn the public hearing at 6:48 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator

# Regular Board Meeting

October 20, 2015

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Brown, Deal, Hennessey, Lautz, Leicht, and Schumacher. Also present: Sue Lynch, Coulee News Special Correspondent Tobias Mann, Police Chief Charles Ashbeck, Recreation Director Michelle Czerwan, Public Works Director Scott Halbrucker, Village Attorney Bryant Klos, and Village Administrator Teresa Schnitzler.

#### Minutes

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the October 6, 2015, Regular Board meeting as written. Roll call vote: Hennessey – abstain; remainder of Board - aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Deal to approve the minutes of the October 12, 2015, Special Board Meeting as written. Roll call vote: Hennessey – abstain; remainder of Board – aye. Motion approved.

## Claims

Claims from the following funds were presented for payment:

General Fund: \$146,505.06

Water Utility: \$40,824.65

Sewer Utility: \$21,431.46

Storm Water Utility: \$1,970.70

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

# Ordinance No. 466 - Prohibiting Social Hosting

Motion by Trustee Lautz, seconded by Trustee Deal to approve the adoption of Ordinance No. 466 as presented. Roll call vote: Brown and Hennessey – nay; remainder of Board – aye. Motion approved.

## First Amendment to Joint Shared Ride Agreement

The Village Board reviewed a proposed First Amendment to Village of West Salem and City of Onalaska Joint Shared Ride Agreement, the purpose of which was to change the notice of any termination of the agreement date from October 1 to August 1 of the preceding year. Attorney Klos set forth several inaccuracies in the proposed First Amendment. The date of the original Agreement is misstated as July 1, 2006, instead of the correct date of January 19, 2006. Section 12 of the proposed Amendment has several date errors. The Village Board noted nowhere in the First Amendment is there a declaration that Onalaska will supply the Village with financial information and expected contribution amount for the next year thirty days prior to the notice of termination deadline. Attorney Klos suggested the Village Board direct him to draft a Second Amendment for Board review to include deadlines for Onalaska to submit financial information, ridership numbers, and expected percentage contribution at least thirty days prior to August 1 of each year.

Motion by Trustee Leicht, seconded by Trustee Brown to authorize the Village President and Village Administrator to sign the First Amendment to Village of West Salem and City of Onalaska Joint Shared Ride Agreement with the corrections noted. Roll call vote: Lautz and Schumacher – nay; remainder of Board – aye. Motion approved.

### Special Event Application

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the issuance of a Special Event Permit to Danielle Faas for a fun run/walk scheduled for Saturday, November 14, 2015, as part of a senior exit project. Roll call vote: Unanimous aye.

### Finance and Personnel Committee

Trustee Leicht reported on the October 12, 2015, Finance and Personnel Committee meeting. The purpose of the meeting was to continue 2016 operating plan review and preparation. The Committee had requested Police Chief Charles Ashbeck supply the Committee with more information and budgetary figures to support his request for a department supervisor. Chief Ashbeck presented implementation considerations and

benefits for the Village. Creating a supervisor position would add 144 hours per year of additional police coverage compared to current coverage and would provide 2,080 hours per year of additional supervisor shift coverage. The new position would be a salary position, thus, eliminating overtime and resulting in a reduction of compensatory time. A supervisor position would include investigation follow-up, additional oversight to patrol officers, and provides continuity with the department's mission and policies and operation of the department when the Chief is not present. Chief Ashbeck's proposal includes hiring a part time officer resulting in an additional 832 hours of police coverage without taking on the responsibility of providing costly benefits. West Salem is the only department with more than one police officer that does not have a second supervisor. Chief Ashbeck provided salaries for police chiefs in the State of Wisconsin with populations served between 3,000 and 5,180, and he made recommendations to the Committee for starting wages. Because the supervisor position would be promoted from within the department, the costs to the Village in its 2016 operating plan would be \$21,301.31. The Committee directed the proposal be included in the 2016 operating plan. Administrator Teresa Schnitzler presented the Committee with a draft 2016 operating plan. Included in the budget are suggested fee, service, and permit increases The proposed budget does not include set aside funding for capital improvements to the Village Hall or capital street improvements. Additional street repair funding is recommended. Public Works Director Scott Halbrucker informed the Committee Local Road Improvement Program funding was awarded to West Salem in the amount of \$35,948.88 for the 2017 Youlon Street improvement project. Various set aside funding for future projects was discussed along with required maintenance and possible upgrades to the Village Hall. The Committee agreed to meet on Monday, October 19, 2015, at 4:00 p.m. to continue operating plan review and convene in closed session to discuss employee compensation.

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the minutes of the October 12, 2015, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

## Finance and Personnel Committee

Trustee Leicht reported on the October 19, 2015, Finance and Personnel Committee meeting. The purpose of the meeting was to continue review and preparation of the proposed 2016 Operating Plan. The Committee convened in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: employee evaluations and compensation data. In open session, the Committee agreed to schedule a Finance and Personnel Committee meeting for Monday, November 2, 2015, at 4:00 p.m. to finalize and make a recommendation to the Village Board with regard to a proposed 2016 Operating Plan. It is anticipated the Village Board would schedule a public hearing on the 2016 Operating Plan for Tuesday, December 1, 2015.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the Finance and Personnel Committee meeting minutes of October 19, 2015, as presented. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the meeting at 7:33 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator